

Editorial Board Meeting- 2014

ANATOMICAL SOCIETY OF INDIA

(Minutes of the Editorial Board meeting of the Anatomical Society of India, held on 17th November 2014 at Regional Institute of Medical Sciences, Imphal (Manipur) at 4.00 pm during 62nd annual conference of ASI. Members of the Editorial Board and some invited members attended the meeting. Dr. B. K. Dutta, the President of ASI and Patron of the Editorial Board called the meeting to order. All the invited members were introduced by Dr. Vishram Singh, the Editor of ASI. Following business was transacted:-

- Min 1-EB/14:** The minutes of the last Editorial Board meeting held on 22nd November 2013 at the PGI Medical Education & Research, Chandigarh during 61st annual conference of ASI at 4.00 pm were read and confirmed.
- Min 2-EB/14:** Audited income & expenditure account for the period 22nd November, 2013 to 15th October, 2014 **was approved**. A total budget of **15 Lac was sanctioned** for printing charges of all issues, salary of computer operator & other office expenses etc.
- Min 3-EB/14:** It was informed that from 2014 we are publishing **5 issues of journal** (2 print, 2 online issues & 1 online abstract issue) in the same budget as of 2013.
- Min 4-EB/14:** The Organising Secretary should send the proceedings of the conference to the Editor-in-Chief at the earliest possible, preferably within 15 days after the Conference so that the online abstract issue is not delayed.
- Min 5-EB/14:** All the Editorial Board members will suggest **3 or more names of reviewers** with their field of interest, e-mail & phone numbers by e-mail to Editor-in-Chief so that they can be included in the list of peer reviewers.
- Min 6-EB/14:** All Section Editors & Editorial Board members must send their updated brief resume along with e-mail address to Editor-in-Chief within 1 month after the conference.
- Min 7-EB/14:** As the papers **presented from the Dias** become property of ASI & hence should be submitted on line to Editor-in-Chief in the format required **for publication** in the journal. If not published in the forthcoming issue of the journal, the author will be free to publish it in any other journal. The **awarded papers** will be published without review while **other papers** will be published after review only.
- Min 8-EB/14:** **"An international journal"** subtitle will be added below the existing title of the journal, as our Journal is now meeting all the criteria of International standard. Now the journal is indexed in Linda Gough SCOPE. This will help us to get the journal indexed in Pub Med.
- Min 9-EB/14:** All the members of society are provided with free **online access to Science Direct** site of JASI. For this, correct e-mail ID should be sent to the Editor's and Secretary's office at the earliest.
- Min 10-EB/14:** Proposal of **Dr. Vishram Singh** (Ghaziabad) that joint- secretary, joint- editor & joint- treasurer should be provided free accommodation at the conference venue, **was approved**.
- Min 11-EB/14:** Proposal of **Dr. Ashok Sahai** (Agra) that all reviewers may be alerted by SMS / Phone Call at the time when manuscript is sent for peer review. **This was approved**.
- Min 12-EB/14:** **Dr. S. D. Joshi** (Indore) raised the issue of non-receipt of the journal. It was suggested that members must submit their new address to the General Secretary and Editor-in-Chief by e-mail. It was approved.

Min 13-EB/14: A ten minutes Power Point presentation on important points on Journal was given by the Jt. Editor **Dr. Ruchira Sethi**. Significantly it included:-

- a. Cascade of movement of article after submission.
- b. About the role of Journal Manager, Elsevier Editorial System (EES).
- c. About two mandatory reviewers. 21 days are given to review to submit their recommendations, 7 days are given to the authors for the submission of 1st revision and then 5 days for 2nd revision. Thereafter the Editor-in-Chief takes decision, i. e., Accept, Revise, Reject, Reject – out of scope.
- d. The geographical spread of the articles submitted was shown – India-69, Brazil-5, Chile-3, China- 1, Egypt- 3, Kazakhstani- 1, Korea-3 and Mauritius-1.
- e. New manuscripts received were 106, sent for revision 49; total rejection was 19%.
- f. Online usage content readership was January-339, March- 449, July-610 & September- 543.
- g. Top few most downloaded articles were:-
 - Pineal Gland-A structural and functional enigma – Vol. 62 (2) – 57 times.
 - Age estimation among north Indians..... microscopic study – Vol. 62 (2) – 30 times
 - Measurement of maxillary sinus..... gender determination – Vol. 63 (1) – 22 times
 - A paradigm shift from teaching..... instructional method – Vol. 62 (1) - 21 times
 - Effect of physical exercise..... obese female Vol. 62 (2) – 18 times
- h. Strategy of journal: Increasing frequency of publication for better connect with readers → increase in submission → increase citation → increase probability of indexing. Increase in content usage → increase in journal subscription → individual & institutional. Attract contents from bigger set of researchers / clinicians and more focus on original articles and reviews which provide better opportunities for citation.
- i. Marketing activities for promotion: Journal getting promoted with Elsevier Best Seller's, creation of banners to advertiser, call for papers, meetings, content innovations, etc., in the www.elsevier.com site of the journal; highlighting the special issues through social media.

There being no other business the meeting ended with a vote of thanks to the chair.

Place: Imphal ((Manipur)
Dated: 17 Nov November 2014

Dr. Vishram Singh
Editor-in-Chief