

# ANATOMICAL SOCIETY OF INDIA

(Renewal Regd. NO. 890/26.6.15)

**General Secretary:**

Dr. S L Jethani

**Joint secretary**

Dr. Jitendra patel

Dr Sanjeev Jain



Website of ASI: [www.asiindia.in](http://www.asiindia.in)

**Secretariat:**

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No. ASI/ Secy/22-min/EC/01

Dated :24.12.2022

Minutes of the **Executive Committee** meeting of the Anatomical Society of India held on 08<sup>th</sup> December 2022 at 5.45 pm onwards in the Board Room at GIMS Gadag Karnataka, during 69<sup>th</sup> Annual Conference of ASI.

The following members attended the meeting:

**a) Office Bearers:**

- Dr. Bijendra singh (President)
- Dr. G.P. Pal (Vice president)
- D.C. S. Ramesh Babu (R.O.)
- Jitendra Patel ( Joint Secretary)
- Dr. S.L.Jethani (Gen. Secretary)
- Dr. Punita Manik (Treasurer)
- Dr. Vishram Singh (Editor in Chief)

**b) Executive Committee Members:**

- Dr. Sunita Athavale (Bhopal)
- Dr. Prakash Babu (Manipal)
- Dr. Suresh Rathod (Rajkot)
- Dr.Manisha Gaikwad (Bhubaneshwar)
- Dr. Anu Sharma (Ludhiana)
- Dr. Mrinmoy Pal (Tripura)
- Dr. Rajani Singh (Etawah)
- Dr. M.Sivakumar (Trichy)
- Dr. Sumit T Patil (Bhopal)
- Dr. Rekha Lalwani(Bhopal)

**c) Invited Members:**

- Dr. T. C. Singhal (Ahmedabad)
- Dr. Pratik Khona (Gadag)
- Dr. N.K.Bezbaruah (Arunachal Pradesh)
- Dr. S K Jain ( Moradabad)
- Dr. Saimuttu Bhusaraddi (Gadag)

**Note:** Dr Avinash Abhaya (Chandigarh), Anshu Sharma (Chandigarh), Subash K Deshpanday( Dharwad) & Dr. A. Amar Jayanthi (Idukki) informed earlier about their inability to attend the meeting due to some unavoidable circumstances.

Dr. Ruchira sethi (varanasi), Dr .Pradeep Bokaria (sevagram) Dr. Sharmistha Biswas(Kolkata) Dr. Ranjan Kumar Das (Odisa) Dr Ashok Nirvan (Ahmedabad) did not attended the meeting nor did they inform earlier about not attending the meeting.

The invited members were introduced by the General Secretary. Members were requested to introduce themselves.

Meeting was called to order by the President Dr. Bijendra singh.

**Min. 1-EC/22 :** Secretary expressed about sad demise of some members during the Covid -19 pandemic . Members stood in silence for two minutes to pray to the Almighty God to grant peace to the departed soul and provide strength to the members of bereaved family to bear this irreparable loss. The General Secretary requested all members to provide names of departed souls.

**Min. 2-EC/22 :** The minutes of the last Executive Committee meeting held on 17<sup>th</sup> November,2019 during 67<sup>th</sup> Annual conference of ASI held at Dr. Ambedkar international center, Janpath Road, New Delhi, and circulated to the members vide No ASI/19-Min/EC/01 dated 30.11.2019 by uploading in the ASI website [www.asiindia.in](http://www.asiindia.in) Link-Meetings **were confirmed and approved.**

## 1. Min. 3-EC/22: Matter arising from last EC & GB meeting

A.-Recommendations of committee about power & duties of Returning officer vide GB minutes 3-GB-19 (xvii)-(i)(2) committee of 3 persons to frame powers and duties of Returning officer which include Dr.T. C Singel (Vice President) as chairperson and Dr P K Verma & Dr. C.S. Ramesh Babu as other members who will submit report to the Gen. secretary. Recommendations of the committee was put before the house which are as follow:-

**1. Nomination** – Returning officer (R.O.) of society shall be nominated amongst the senior life members of society by the Executive committee (E.C.) & subsequently approved by General body (G.B.). During nomination of Returning officer it shall be ensured that R.O. cannot contest for the other official post of society & for E.C. member.

**2. Tenure**- Normally tenure of R.O. will be for 3 years. His/ Her tenure can be extended for one more term by the E.C. and G.B. He/ she can be removed from the post by General body on the recommendation of EC in case of gross negligence.

**3. Duties**- 1. Returning officer shall be responsible for smooth conduction of election of office bearers of society & of executive committee members as per rules & regulations of society. He/ She should give wider publicity amongst the members of society for conduct of elections by using electronic (email) & social media.

2. R.O. is empowered to notify the election process, invite nominations, conduct of elections if required & declaration of results.

3. R.O. is empowered to reject the nomination for not fulfilling the prescribed eligibility criteria &/or nomination received late.
4. R.O. can demand suitable budget for conduct of elections if required & details of expenditure shall be submitted to treasurer immediately after end of election process.
5. After declaration of results R.O. shall place detailed report of complete process in executive committee and submit copy of that to general secretary of society for record.
6. All the decisions of R.O. shall be final & cannot be challenged at any level.
7. Privileges: Being an office bearer of society, RO shall get privilege of free accommodation while attending national conference to be arranged by organizing secretary. He/ She enjoy any other privileges given to other office bearers of the society.
8. Post of RO included in the constitution as office bearer.

**All above was discussed & approved by EC**

**B-** Recommendation of committee vide EC minutes 4-EC/19 & GB minutes 2- GB-19 (ii) about the suggestion of Dr S L Jethani & supported by many members, that Rs 1 Lakh from the society should be given to the organizers of next Annual conference of Society, three members sub-committee comprising of Dr Surjit Ghatak (Jodhpur) as chairman and Dr. Avinash Abhaya (Chandigarh) & Dr C S Ramesh Babu (Muzaffar nagar) as members, Committee will also suggest utilization of the more money for various academic activities in a proper way.

Recommendations of committee was put before the house for discussion which reads as follows:

It is proposed that the Anatomical Society of India shall create a corpus of Fund (suitable name can be selected) for assisting and enhancing various academic activities like conduction of a C.M.E / workshop/Webinars/ Training Programs and any such similar activities in furthering the enhancement and updating the knowledge of Anatomical sciences.

1. **CME/Workshop Assistance Fund:** To support the development of excellent educational initiatives, an assistance fund of maximum up to Rs. 1 Lakh be provided to the Organizing Secretary of the National Conference of A.S.I. for conducting C.M.E. / Hands-on Workshop. The fund can be utilized for payment of Honorarium (including travel expenses, if any) to the Guest speakers, purchase of mementos, printing of Certificates etc. The Organizing secretary shall send a request letter to the General secretary in this regard specifying the topic of CME, Names of the Guest Speakers and other details and submit the proposal of expenditure which shall be forwarded to the Treasurer for payment of Assistance Fund. The above said assistance fund can be released in advance to the Organizing secretary and it is the responsibility of the Organizing secretary to finally send the required expenditure bills to the Secretary / Treasurer. (ICMR also releases fund in advance for specific purposes and the bills are sent later after completion of the CME. A similar procedure, application form can be adopted).
2. To encourage Postgraduate students of Anatomy and Senior Residents **Short Term Training Grant/Fellowship Training Fund** can be constituted and be granted to selected candidates, based on merit, to undergo Short-term Training (02 to 06 weeks) in specialized areas like Cytogenetics, Prenatal Ultrasound, stem cell research, specialized microscopy techniques like electron microscopy, confocal microscopy or any such suitable fields of research in

Institute of National Importance or reputed national centres like CSIR, CCMB etc. Such assistance of up to Rs. 20,000 for each candidate may be granted. Every year assistance can be granted to 05. Selected candidates. The selected candidates should be an ordinary member of ASI at the time of application with subsequent approval to become a Life Member and has paid the membership fee for becoming a life member.

3. The new CBME curriculum mandates the MBBS students to undertake "Electives" in Pre- and Para-clinical subjects as a short-term research project. To promote electives in Anatomy, a **Research Assistance Fund** of Rs. 10,000/- be granted to the MBBS students to take projects in Anatomy. Such grants can be awarded to 10 students every year. The proposal of elective can be forwarded through Head of the Department to Secretary, ASI and after scrutiny by a committee constituted for this purpose, grants can be released to selected MBBS students. (ICMR grants such assistance to MBBS students).
4. **Travel Grant:** To inculcate interest in research activities, students undergoing Postgraduation in an academic or research institution in India, who are willing to present the results of their research in CLINICAL ANATOMY related topics as Oral / Poster presentation can be granted funds to attend the **National Conference of Anatomy**. This assistance is granted to meet out registration fee of the conference, if any, and travel expenses. Every year 10 students can be given such grant, maximum up to Rs.10,000/-. The applicant should have his/her paper accepted for presentation in the event. Only those Postgraduates who have not received travel support in the previous years from any funding agency are eligible for consideration.
5. **Book Grant:** To give financial assistance to meritorious students for purchase of books required for their studies in MBBS courses in any recognized medical institution in India Economically poor students pursuing medicine who score Honors / Distinction in Anatomy in First Professional MBBS examination can be granted book allowance of up to Rs. 15,000/-. Such book allowance can be granted to 10 students every year.
6. **Travel Reimbursement:** Rs 5000/- each / As actual to each elected / nominated executive body member attending the meeting. This reimbursement shall be given to those executive committee members (including Returning Officer, Joint Secretary, Joint Editor, Joint Treasurer) who attend the EC meeting and who did not receive any such grant from their parent institutions/ Government / any such agency. The EC member shall give an undertaking to the effect that they did not receive any such reimbursement from their parent institution / government to claim the reimbursement from ASI.
7. **Increase in number to awards & their cash amount:** Award session papers, Oral presentation per category, Poster each session. Cash prize for existing Awards (Oral & Poster) can be doubled and suitable amendments be made in the Rules and Regulations.  
**BEST PAPER CASH AWARD:** A cash award of 4000/- to each selected candidate presenting an Oral presentation judged as Best Paper in each subcategory (eg. Clinical Anatomy, Gross Anatomy, Histology, Radiological Anatomy etc) [the subcategory as declared by the Organizing Secretary or determined by the EC & GB of ASI]. Similarly, a cash award of Rs. 3000/ each for Best Poster in each subcategory. The Organizing Secretary shall make suitable arrangements for categorizing the Oral Presentations / Posters for a proper judgement.

**Members discussed the recommendations point wise and following decisions were taken**

-**Point number 1 approved** with an enhancement of **assistance to 1.5 Laks instead of 1 lakh** . This fund will be released by treasurer only a month before the conference and organizing secretary of conference is required to submit audited expenditure and income statement. Further Dr G.P. Pal vice president suggested and seconded by Dr S L Jethani and approved by all to provide financial assistance up to the tune of Rs 1 Laks per year to the institution for organization of hand on work shop under the **aegis of ASI** . Work shop shall be attended by minimum 25 life members.

-**Point 2 point 3 point 4 and point 5 was not approved.**

- **Point 6 approved** with enhancing the limit of reimbursement to 10,000/- and recommended giving such grant to all office bearers and EC members with strict compliance of undertaking to the effect that they did not receive any assistance from parent institution/ government/ any other agency.

- **Point 7 not approved.**

- Committee further deliberated on the issue and recommended **double the cash amount of all the awards and orations.**

- C- Mint. GB-19 4 (iv)** A three members sub-committee comprising of Dr. P K Verma (Hyderabad), Col. B K Mishra (Retd.) (Pune) and Dr. Madhusmita Panda (Cuttack) was constituted to elaborate the facilities required for the Organization of Annual Conference (NATCON) of the Society. The subcommittee shall submit its report at earliest to the Gen. Secretary **Not received any communication. EC authorized secretary to form a new committee.**

D. Selection committee for recommendation of names for **DR S P Jain oration** recommended the name of Dr T S Ray from New Delhi for presentation of oration during 70<sup>th</sup> NATCON of ASI. -Approved

**Min. 4-EC/22** The annual report of ASI presented by General Secretary in the inaugural function of 67<sup>th</sup> NATCON of ASI held at New Delhi & during 68<sup>th</sup> NATCON held online, organized by KGMU Lucknow, **was approved**.

**Min. 5-EC/22:** The names of 70 new life members and 65 new ordinary members were approved for 2022.

**Min. 6-EC/22:** Recommendations of the **Editorial Board meeting** held on 8<sup>th</sup> December 2022 at 4.30PM onwards in the Board Room at GIMS Gadag Karnaaka, during 69<sup>th</sup> Annual Conference of ASI, were presented by the Editor in Chief as given below:

**Min 1-EB/22:** No issues arising out of the last Editorial Board meeting held at New Delhi circulated by the General Secretary of ASI uploading in the ASI website [www.asiindia.in](http://www.asiindia.in) Link-Meetings.

**Min 2-EB/22:** Audited Income and expenditure account of financial year presented and duly approved

**Min 3-EB/22:** Increase in the number of articles per issue, around 15.

**Min 4-EB/22:** Total budget for the Journal is increased from 18 Lakhs to 19 Lakhs per year

**Min 5-EB/22:** The Budget allocated for the editorial office is 2.75 Lakhs per year

**Min 6-EB/22:** Since all the income earned by the editorial office goes into the treasurer's ASI account, hence Editor-in-Chief is exempted from presenting the audited Receipt & Payments (Expenditure) account, in Editorial Board Meeting, from next financial year i.e 2022-23.

**Min 7-EB/22:** The consolidated salary of the Secretary to the Editor-in-Chief has to increase by 10% every year

**Min 8-EB/22:** The journal annual subscription rate is to increase from 12500/- to 15000/- from the year 2023

**Min 9-EB/22:** The APC for foreign authors increased from 150 USD to 200 USD for the original articles and review articles and 100 to 150 USD for case reports.

**Min 10-EB/22:** The APC for Indian authors is decreased from 5000/- to 4000/- for the original and review articles

**Min 11-EB/22:** Last page of journal maybe used for current news and views in the form of rare imaging Photograph or short text related to new information

**All the above recommendations were approved by Executive Committee.**

**Min. 7-EC/22:** i) Audited income and expenditure account A/C for the year ended 31<sup>st</sup> March 2022 & balance sheet as on 31<sup>st</sup> March 2022 was presented by the Treasurer Dr. Punita Manik and **was approved**.  
ii) House appreciated and thanked the President Dr. Bijendra Singh (Rishikesh) for not taking the approved budget of Rs. 10000/= sanctioned for the office of the President.

**Min. 8-EC/22:** Members were appointed as Judges for different awards on published paper in the Journal of Anatomical society of India, 2019,2020,2021,& 2022. **Names are confidential. General secretary was authorized to appoint a judge if some one does not cooperated.**

a. Dr H J Mehta Memorial award -

b. Dr P C Bansal Memorial Gold Medal

c. Dr Liza Chacko Memorial award

d. Dr Mati Lal Pan Memorial award

e. Dr Lata N Mehta Memorial award,

f. K G Saxena Memorial Gold Medal

**Min.9-EC/22:** The Secretary informed that this time he has not received any nomination for Prof. Inderjit Dewan Life Time Achievement Award.

**Min.10-EC/22:** The President Dr. Bijendra Singh, Vice President Dr. G.P. Pal and Dr. Vishram Singh were nominated Chairperson & Co-chairperson for **Dr.Samer Singh Memorial oration** to be delivered by **Dr. Ashok Sahai** (Agra)

**It was informed to house that this time no award paper qualifies to be presented from Dias.**

**Min.11-EC/22:** The **Judges for award** Poster papers, during the 69<sup>th</sup> NATCON were appointed (Names are confidential)

**Min.12-EC/22:** The Judges for Life time achievement award & members of fellowship award committee were appointed

**Min.13- EC/22:** The Nomination of members of search committee for recommendation of names for S.P.Jain Memorial oration & for Dr Samer Sinh Memorial Oration done. ( Names Confidential)

**Min. 15-EC/22: Retuning officer Dr Ramesh Babu presented the Election results (a)**

- Dr. Mangla Kohli (New Delhi) President
- Dr. Kumar Satish ravi (Rishikesh) Vice President
- Dr. Punita Manik (Lucknow) Treasurer (2023-2025)
- Dr. Vishram Singh Editor in chief (2023-2025)
- Dr. Dr. Anshu Sharma (Chandigarh) E.C. Member
- Dr. Amar Jyoti (Mudur, Kerla) E.C. Member
- Dr. Pradeep Bokaria (Sewagram) E.C. Member
- Dr. Manish R Gaikwad (Bhubaneswar) E.C. Member
- Dr. Jitendra Patel(Ahmedabad) E.C. Member
- Dr. Rekha Lalwani (Bhopal) E.C. Member
- Dr. Pooja Bhadoria ( Rishikesh) E.C. Member
- Dr. Sunita Athavale (Bhopal) E.C. Member
- Dr. Sheetal Kotgirwar (Bhopal) E.C. Member
- Dr. Sumit Tulsidas Patil (Bhopal) E.C. Member
- Dr. Diwakar Durandhar (Raipur) E.C. Member
- Dr. Vinay Sharma (Muzaffarnagar) E.C. Member
- Dr. B. Prakash Babu (Manipal) E.C. Member

Executive committee congratulated the members elected unopposed. As there was no nomination for remaining Vacant posts. EC requested **Dr S L Jethani General secretary** to continue for one more term (2023-2025) which he accepted. EC also **nominated the other members** against the vacant posts which are as follows

- Dr. Ramesh Babu (Banglore) Vice President
- Dr. T. C. Singhal Returning officer
- Dr. Shiv Kumar (Puduchary) E.C. Member
- Dr. Bez Baruha (Arunachal Prades) E.C. Member
- Dr. Prateek Khona (Gadag) E.C. Member
- Dr Anu Sharma (Ludhiana) E.C. Member
- Dr Anita Rani (Lucknow) E.C. Member
- Dr Natrazan (Mumbai) E.C. Member
- Dr. S.P. Rathore( Rajkot) E. C. Member

**Min. 16-EC/22:** (a) The following budget was sanctioned by Executive Committee for various offices of the Society for the year 2023.

- President : Rs. 10000/=
- General Secretary : Rs. 25000/=
- Editor in Chief : Rs. 175000/=
- Treasurer : Rs. 75000/=

(b) Same auditors to continue for the office of Treasurer.

(c) Executive committee approved enhancement in the payment of Rs.5000/- each to auditors and legal adviser of ASI, as proposed by Dr. Punita Manik the Treasurer.

**Min. 17-EC/22: Report of functioning of various state chapters-** general secretary informed that report from Bihar & Jharkhand state chapters submitted the report . UP state is organizing conference at meerut. Report from other chapters not received

**Min. 18-EC/22:** The venue of 70<sup>th</sup> Annual conference of ASI, 2023 was approved as **Tomo Riba Institute of Health & Medical Sciences, Naharlagun, Arunachal pradesh.**  
Venue for 71<sup>st</sup> Annual conference of ASI2024 was approved as TM Medical college Moradabad (U P)

**Min.19- EC/22** The following proposals received from members **were discussed and approved-**

1. Proposal of Dr S L Jethani which state that office bearers of the ASI shall not be office bearer of the any other national society of Anatomy. It was discussed by he members in length and after discussions it was approved and advised that members who are contesting the elections of ASI shall give an undertaking in this regard during filing the nomination


**Min.20-EC/22:** Any other matter-: **a.** Dr Anu sharma suggested to have family welfare scheme for the members of ASI. She was requested to submit detail proposal for consideration.  
**b.** Dr. Bhusaraddi organizing chairman of present 69<sup>th</sup> NATCON requested EC to release 1.5 lakh to the organizers of present conference as they are in dier need of funds. After discussion it was accepted by EC and requested general secretary to bring the proposal in front of GB.

**Min.21-EC/22:** In the end General Secretary thanked all the office bearers and members of the Executive committee for their co-operation and help given to him as and when required. He also thanked the invited members for their suggestion and help. He gave special thanks to Dr. Punita Manik and Dr. Rakesh Verma of Lucknow for maintaining the accounts of Society, Dr. Vishram Singh for maintaining high and International standard of Journal.

**Meeting ended with a vote of thanks to the Chair.**

*Wish you all a Happy & prosperous New Year 2023*

Place: Jolly Grant, Dehradun  
Dated: 24.12.2022

  
(General Secretary)



